

PART III - ALL PERSONS/EMPLOYEES ALLEGING DISCRIMINATION

SECTION 905.1. Prohibition of Discrimination. — No officer or employe of the Commonwealth shall discriminate against any person in recruitment, examination, appointment, training, promotion, retention, or any other personnel action with respect to the classified service because of political or religious opinions or affiliations, because of labor union affiliations, or because of race, national origin, or other non-merit factors.

Discrimination Appeals. — Any person who is aggrieved by an alleged violation of Section 905.1 of the Civil Service Act may appeal in writing **WITHIN TWENTY (20) CALENDAR DAYS OF THE ALLEGED VIOLATION.** The Civil Service Commission, if it determines that there has been a sufficient allegation of discrimination, may schedule and hold a public hearing.

M1. EMPLOYEES WHO DO NOT HAVE REGULAR STATUS AND NON - EMPLOYEES WHO ARE ALLEGING DISCRIMINATION MAY ONLY APPEAL UNDER THIS PART. REGULAR STATUS EMPLOYEES ALLEGING DISCRIMINATION ALSO MAY APPEAL UNDER THIS PART. CHECK THE APPLICABLE BOXES TO INDICATE THE TYPE(S) OF ACTION(S) BEING APPEALED AND THE TYPE(S) OF DISCRIMINATION. YOU MUST BE PREPARED TO PROVE YOUR STATEMENTS IF A HEARING IS GRANTED.

TYPE OF ACTION BEING APPEALED:

- | | | | | |
|--|---------------------------------------|---|---|--|
| <input type="checkbox"/> REMOVAL | <input type="checkbox"/> SUSPENSION | <input type="checkbox"/> FURLOUGH | <input type="checkbox"/> EXTENSION OF PROBATIONARY PERIOD | <input type="checkbox"/> DENIAL LEAVE OF ABSENCE |
| <input type="checkbox"/> DEMOTION | <input type="checkbox"/> REASSIGNMENT | <input type="checkbox"/> PERFORMANCE EVALUATION REPORT
(Interim PER is not appealable) | <input type="checkbox"/> TRANSFER | <input type="checkbox"/> OTHER (SPECIFY) _____ |
| <input type="checkbox"/> NON-APPOINTMENT/PROMOTION (TO WHAT JOB TITLE) _____ | | | | |

TYPE OF DISCRIMINATION ALLEGED:

- | | | | | |
|--|---|-------------------------------|-------------------------------------|---|
| <input type="checkbox"/> POLITICAL OPINIONS/AFFILIATIONS | <input type="checkbox"/> LABOR UNION AFFILIATIONS | <input type="checkbox"/> RACE | <input type="checkbox"/> SEX | <input type="checkbox"/> VIOLATION OF CIVIL SERVICE ACT/RULES |
| <input type="checkbox"/> RELIGIOUS OPINIONS/AFFILIATIONS | <input type="checkbox"/> NATIONAL ORIGIN | <input type="checkbox"/> AGE | <input type="checkbox"/> DISABILITY | <input type="checkbox"/> OTHER NON-MERIT FACTORS (EXPLAIN) |

M2. REASONS: ANSWER THE FOLLOWING QUESTIONS AS COMPLETELY AS POSSIBLE. FAILURE TO DO SO MAY RESULT IN DENIAL OF YOUR APPEAL. (Attach additional sheets if necessary.)

- A. What action(s) occurred which led you to believe you were discriminated against?

- B. Where and when did this action occur?

- C. Who discriminated against you? Provide name(s) and job title(s).

- D. Do you believe the Civil Service Act and/or Rules were violated? If so, what section(s) ?

- E. Provide any other information which you believe is relevant.

Section 951 (b)